



Statement of Business or Professional Activities

- For each business or profession, complete a **separate** Form T2125.
- File each completed Form T2125 with your *Income Tax and Benefit Return*.
- For more information on how to complete this form, see Guide T4002, *Business and Professional Income*.

Identification			
Your name		Your social insurance number	
Business name		Account Number (15 characters)	
Business address		City, province or territory	Postal code
Fiscal period From: Year Month Day	To: Year Month Day	Was 2010 your last year of business? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Main product or service		Industry code (see the appendix in Guide T4002, <i>Business and Professional Income</i>)	
Tax shelter identification number	Partnership Business Number (9 digits)	Your percentage of the partnership %	
Name and address of person or firm preparing this form			

Part 1 – Business income

2. If you have business income, tick this box and complete this part. **Do not complete parts 1 and 2 on the same form.**

Sales, commissions, or fees	_____	A
Minus		
Goods and services tax and provincial sales tax (GST and PST) or harmonized sales tax (HST) (if included in sales above)	_____	
Returns, allowances, and discounts (if included in sales above)	_____	
Total of the above two lines	_____	B
Adjusted gross sales (line A minus line B) (enter this amount on line 8000 in Part 3 below)	_____	C

Part 2 – Professional income

3. If you have professional income, tick this box and complete this part. **Do not complete parts 1 and 2 on the same form.**

Professional fees (includes work-in-progress)	_____	D
Minus		
Goods and services tax and provincial sales tax (GST and PST) or harmonized sales tax (HST) (if included in fees above)	_____	
Work-in-progress (WIP), end of the year, per election to exclude WIP (see Chapter 2 of the guide) . . .	_____	
Total of the above two lines	_____	E
Subtotal (line D minus line E)	_____	
Plus		
Work-in-progress (WIP), start of the year, per election to exclude WIP (see Chapter 2 of the guide)	_____	
Adjusted professional fees (total of the above two lines) (enter this amount on line 8000 in Part 3 below)	_____	F

Part 3 – Gross business or professional income

Adjusted gross sales (from line C in Part 1) or adjusted professional fees (from line F in Part 2)	8000 _____	G
Plus		
Reserves deducted last year	8290 _____	
Other income	8230 _____	
Total of the above two lines	_____	H
Gross business or professional income (line G plus line H)	8299 _____	

Enter this amount on the appropriate line of your income tax and benefit return: business on line 162, professional on line 164, or commission on line 166.

If GST/HST has been remitted and/or an input tax credit has been claimed, do not include GST/HST in the calculation of cost of goods sold, expenses or net income (loss) in parts 4 to 6.

Part 4 – Cost of goods sold and gross profit

If you have business income, complete this part. Enter only the business part of the costs.

Gross business income from line 8299 in Part 3 on page 1			I
Opening inventory (include raw materials, goods in process, and finished goods)	8300		
Purchases during the year (net of returns, allowances, and discounts)	8320		
Direct wage costs	8340		
Subcontracts	8360		
Other costs	8450		
Total of the above five lines			
Minus			
Closing inventory (include raw materials, goods in process, and finished goods)	8500		J
Cost of goods sold	8518		
Gross profit (line I minus line J)		8519	

Part 5 – Net income (loss) before adjustments

Gross profit from line 8519 in Part 4 above, or gross income from line 8299 in Part 3 on page 1			K
Expenses (enter only the business part)			
Advertising	8521		
Meals and entertainment (allowable part only)	8523		
Bad debts	8590		
Insurance	8690		
Interest	8710		
Business tax, fees, licences, dues, memberships, and subscriptions	8760		
Office expenses	8810		
Supplies	8811		
Legal, accounting, and other professional fees	8860		
Management and administration fees	8871		
Rent	8910		
Maintenance and repairs	8960		
Salaries, wages, and benefits (including employer's contributions)	9060		
Property taxes	9180		
Travel (including transportation fees, accommodations, and allowable part of meals)	9200		
Telephone and utilities	9220		
Fuel costs (except for motor vehicles)	9224		
Delivery, freight, and express	9275		
Motor vehicle expenses (not including CCA) (see Chart A on page 5)	9281		
Allowance on eligible capital property	9935		
Capital cost allowance (CCA) (from Area A on page 4)	9936		
Other expenses (specify)	9270		
Total business expenses	9368		L
Net income (loss) before adjustments (line K minus line L)		9369	

Part 6 – Your net income (loss)

Your share of the amount on line 9369 in Part 5 above	9974		M
Plus: GST/HST rebate for partners received in the year (see Chapter 3)			N
Total (line M plus line N)			O
Minus: Other amounts deductible from your share of net partnership income (loss) (from the chart on page 3)		9943	P
Net income (loss) after adjustments (line O minus line P)			Q
Minus: Business-use-of-home expenses (your share of line 3 from the chart on page 3)		9945	R
Your net income (loss) (line Q minus line R)		9946	

Enter this amount on the appropriate line of your income tax and benefit return: business on line 135, professional on line 137, or commission on line 139.

Other amounts deductible from your share of net partnership income (loss)

Claim expenses you incurred that were not included in the partnership statement of income and expenses, and for which the partnership did not reimburse you.

Other amounts deductible from your share of the partnership (total of the above lines) (enter this amount on line 9943, in Part 6 on page 2)

Calculation of business-use-of-home expenses

Heat		
Electricity		
Insurance		
Maintenance		
Mortgage interest		
Property taxes		
Other expenses (specify)		
Subtotal		
Minus: Personal use part		
Subtotal		
Plus: Capital cost allowance (business part only)		
Amount carried forward from previous year		
Subtotal		1
Minus: Net income (loss) after adjustments (from line Q in Part 6 on page 2) (if negative, enter "0")		2
Business-use-of-home expenses available to carry forward (line 1 minus line 2) (if negative, enter "0")		
Allowable Claim (the lesser of amount 1 or 2 above) (enter your share of this amount on line 9945 in Part 6)		3

Details of other partners

Name and address	Share of net income or (loss) \$	Percentage of partnership %

Details of equity

Total business liabilities	9931	
Drawings in 2010	9932	
Capital contributions in 2010	9933	

Area A – Calculation of capital cost allowance (CCA) claim

1 Class number	2 Undepreciated capital cost (UCC) at the start of the year	3 Cost of additions in the year (see areas B and C below)	4 Proceeds of dispositions in the year (see areas D and E below)	5* UCC after additions and dispositions (col. 2 plus col. 3 minus col. 4)	6 Adjustment for current-year additions $1/2 \times (\text{col. 3 minus}$ $\text{col. 4})$ If negative, enter "0."	7 Base amount for CCA (col. 5 minus col. 6)	8 Rate %	9 CCA for the year (col. 7 x col. 8 or an adjusted amount)	10 UCC at the end of the year (col. 5 minus col. 9)

Total CCA claim for the year (enter this amount, minus any personal part and any CCA for business-use-of-home expenses, on line 9936 in Part 5 on page 2**)

* If you have a negative amount in this column, add it to income as a recapture on line 8230, "Other income," in Part 3 on page 1. If no property is left in the class and there is a positive amount in the column, deduct the amount from income as a terminal loss on line 9270, "Other expenses," in Part 5 on page 2. Recapture and terminal loss do not apply to a class 10.1 property. For more information, see Chapter 4 of Guide T4002, *Business and Professional Income*.

** For information on CCA for "Calculation of business-use-of-home expenses" on page 3, see "Special Situations" in Chapter 4 of Guide T4002, *Business and Professional Income*.

Area B – Details of equipment additions in the year

1 Class number	2 Property details	3 Total cost	4 Personal part (if applicable)	5 Business part (column 3 minus column 4)

Total equipment additions in the year 9925

Area C – Details of building additions in the year

1 Class number	2 Property details	3 Total cost	4 Personal part (if applicable)	5 Business part (column 3 minus column 4)

Total building additions in the year 9927

Area D – Details of equipment dispositions in the year

1 Class number	2 Property details	3 Proceeds of disposition (should not be more than the capital cost)	4 Personal part (if applicable)	5 Business part (column 3 minus column 4)

Note: If you disposed of property from your business in the year, see Chapter 4 of Guide T4002, *Business and Professional Income*, for information about your proceeds of disposition.

Total equipment dispositions in the year 9926

Area E – Details of building dispositions in the year

1 Class number	2 Property details	3 Proceeds of disposition (should not be more than the capital cost)	4 Personal part (if applicable)	5 Business part (column 3 minus column 4)

Note: If you disposed of property from your business in the year, see Chapter 4 of Guide T4002, *Business and Professional Income*, for information about your proceeds of disposition.

Total building dispositions in the year 9928

Area F – Details of land additions and dispositions in the year

Total cost of all land additions in the year	9923	
Total proceeds from all land dispositions in the year	9924	

Note: You cannot claim capital cost allowance on land.

Chart A – Motor vehicle expenses

Enter the kilometres you drove in the tax year to earn business income			1
Enter the total kilometres you drove in the tax year			2
Fuel and oil			3
Interest (see Chart B below)			4
Insurance			5
Licence and registration			6
Maintenance and repairs			7
Leasing (see Chart C below)			8
Other expenses (specify)			9
			10
Total motor vehicle expenses (add lines 3 to 10)			11
Business use part: $\left(\begin{array}{l} \text{line 1:} \\ \text{line 2:} \end{array} \right) \times \text{line 11:}$			
			12
Business parking fees			13
Supplementary business insurance			14
Allowable motor vehicle expenses (add lines 12, 13, and 14) (enter this amount on line 9281 in Part 5 on page 2)			

Note: You can claim CCA on motor vehicles in Area A on page 4.

Chart B – Available interest expense for passenger vehicles

Total interest payable (accrual method) or paid (cash method) in the fiscal period			A
$\$10^*$ × the number of days in the fiscal period for which interest was payable (accrual method) or paid (cash method)			B
Available interest expense (amount A or B, whichever is less) (enter this amount on line 4 of Chart A above)			

* For passenger vehicles bought from 2001 to 2010.

Chart C – Eligible leasing costs for passenger vehicles

Total lease charges incurred in your 2010 fiscal period for the vehicle			1
Total lease payments deducted before your 2010 fiscal period for the vehicle			2
Total number of days the vehicle was leased in your 2010 and previous fiscal periods			3
Manufacturer's list price			4
The amount on line 4 or $(\$35,294 + \text{GST}^* \text{ and PST, or HST}^* \text{ on } \$35,294)$, whichever is more			5
$\frac{[(\$800 + \text{GST}^* \text{ and PST, or HST}^* \text{ on } \$800) \times \text{line 3}]}{30}$ - line 2:			6
$\frac{[(\$30,000 + \text{GST}^* \text{ and PST, or HST}^* \text{ on } \$30,000) \times \text{line 1}]}{\text{line 5}}$			7
Eligible leasing cost (line 6 or 7, whichever is less) (enter this amount on line 8 of Chart A above)			

* Use a GST rate of 5% or HST rate applicable to your province.